

Initial Approval Checklist

When you are on the road to becoming approved as a foster parent for the first time, it seems like there are an endless amount of documents that need to be submitted. We know it's a lot, but we hope that this list assists you in staying organized!

- Completed Application (dated within one year of license approval)
- Copy of Driver's License from every member of the household (ages 16 and older)
- A copy of each parent's two most recent pay stubs (if possible, but no older than six months), and each parent's most recent W-2
- A copy of any other document that proves any additional income (two most recent months if possible, but no older than six months)
- Physical Form completed by a medical doctor for every member of the household (physical exam must have been completed within one year of license approval)
- Psycho-Social Form completed by a therapist for every member in the household who is currently in therapy
- Klingberg's Pet Form with an attached copy of up-to-date vaccination records for each pet
- A copy of each parent's up-to-date CPR Certification
- Emergency Escape Plan and Emergency Phone Number posted in plain sight in the home
- Landlord Notification Form (if applicable)
- Auxiliary Heat Inspection (if applicable)
- Well Water Test (if applicable)
- Pool Inspection (if applicable)
- Lead Paint Inspection (if applicable)
- 3 Letters of Reference
- Completed Local Police Check Form for each household member (ages 16 and older)